Certificate III in Health Services Assistance

TAFE NSW Course Number: HLT33115-01V02 (19OTE-031)
National Course Code: HLT33115
Nominal Hours: 420

Course description
This qualification reflects the role of a variety of workers who use a range of factual, technical and procedural knowledge to provide assistance to health professional staff for the care of clients. Health services assistance involves the worker in direct client contact under supervision.

No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.

ENROLLING IN FIRST AID UNITS OF COMPETENCY
If you are seeking to enrol in a First Aid unit of competency you are advised that to complete the unit you must be able to perform basic life support skills, for example control bleeding and perform cardiopulmonary resuscitation (CPR). If you have a disability that would prevent you from performing required basic life support skills you are advised that you will not be able to achieve the unit of competency.

We highly recommend you complete a personalised career and study profile to confirm this course is right for you, you will find the Career Voyage link below.

Other information
Trainees Only

Before you can start a traineeship, you first need to find an employer in the industry you're interested in that will support you through your studies. You and your employer should contact an Apprenticeship Network Provider (ANP) and tell them you're interested in studying at TAFE NSW. The ANP will help you and your employer to complete a Training Contract. Once you have a Training Contract, we will help you, your employer and the ANP to complete a Training Plan Proposal. Once you have both these documents, the ANP will lodge them with Training Services NSW and we will contact you to complete your enrolment.

Find out more:

To ensure you leave us with the most up to date qualification...
If during or after your enrolment, the course in which you are enrolled is updated in
line with national industry standards, the Institute reserves the right to transition you into an alternate course. If this becomes necessary, the Institute will advise you of the change and the arrangements which will be available for you to complete your alternate course.

**What are the entry requirements?** (including Recognition of Prior Learning)

There are no entry requirements for this qualifications.

**Are there any additional local entry requirements?**

A number of courses may require prospective students to provide additional information such as documentation, an expression of interest, evidence that you are already employed as an apprentice, or preferred prior study (or equivalent).

Minimum mandatory 80 hours of workplace in the Assit in nursing (AIN) units only as a part of traineeship at an approved health care facility like hospital /nursing home or medical center and the required performance skills to be signed off by the APHRA Registered Nurse.

Credit (or recognition) for modules/units may be granted based on previous learning, studies, work and/or life experiences. For more information on Credit visit the Credit Pathways page on TAFE Digital website.


**Please note:** Some industries have their own legislative or licensing requirements. TAFE NSW recognition does not apply to these.

**Other requirements**

WORK PLACEMENTS

Many TAFE courses have a compulsory work placement component to assist you to apply your learning in a practical environment and you may be required to comply with some (or all) of the following.

1. NSW HEALTH

Before you commence any clinical placements in NSW Health facilities, you will be required to

- Meet NSW Health’s - Criminal Record Check requirements;
- Sign the NSW Health Code of Conduct form and any other forms, as required by NSW Health;
- Undertake Occupational Assessment, Screening and Vaccination against Infectious Diseases and provide your Health Care Worker/Student Vaccination Record Card.

For specific information regarding NSW Health’s requirements, and access to the required forms, it is recommended that you visit their FAQs for students at:


3. COMMUNITY AND CHILDREN’S SERVICES


4. STUDENT READINESS FOR WORK PLACEMENT

Generally work placements will only occur after there has been a reasonable amount of student/teacher contact and when the teacher is satisfied that you are ready to benefit from workplace learning and perform workplace duties. Your teacher can provide further information.

STUDENT RIGHTS AND RESPONSIBILITIES - For more information visit: https://www.tafensw.edu.au/courses/rights-and-responsibilities/index.htm

Under 17 and wanting to leave school?

If you are under 17 and want to leave school, your options have been affected by a recent change in NSW law. From January 2010 you must complete Year 10 and then continue in either full-time education, training, paid employment or a combination of these options until you’re at least 17 years of age. More information about options for school students under 17 is available from our website: oten.tafensw.edu.au/under17

Pathway to university or higher education

Thinking of studying next year? Not sure if you should go to TAFE or uni? Let us help you decide. At TAFE NSW we offer you the flexibility to fast-forward your career with Pathways.

Choosing to study at TAFE before going on to uni can see you graduating and entering a competitive workforce sooner — and not with one, but two, nationally recognised qualifications! For more information visit oten.tafensw.edu.au/uni

What units will I study?

BSBMED301 – Interpret and apply medical terminology appropriately
BSBWOR301 – Organise personal work priorities and development
CHCCCS002 – Assist with movement
CHCCCS009 – Facilitate responsible behaviour
CHCCCS010 – Maintain a high standard of service
CHCCCS020 – Respond effectively to behaviours of concern
CHCCCS026 – Transport individuals
The above list includes units being offered by TAFE Digital. If licensing in another state other than NSW is required, please check requirements with the relevant state.

**How much is the course?**

**Smart and Skilled Student Fees**

The cost of this course will vary based on your eligibility for a Smart and Skilled Student Fee. Eligibility criteria can be found on the [Smart and Skilled website](https://www.tafigital.edu.au/) or you can call us on 131 601 for further information and advice.

<table>
<thead>
<tr>
<th>First qualification</th>
<th>$1,600</th>
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<tbody>
<tr>
<td>Second qualification</td>
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<tr>
<td>Concession</td>
<td>$240</td>
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<tr>
<td>Non-government subsidised fee</td>
<td>$9,280</td>
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**Trainees:** From 2016 if you are starting a traineeship that is on the NSW Skills List, your Smart and Skilled fee for the whole qualification will not be more than $1,000.

This training is subsidised by the NSW government under Smart and Skilled. The student fee you will need to pay, will be determined according to your personal circumstances and eligibility for a subsidised place, you may also be eligible for a concession fee, fee exemption or fee free scholarship. Payment by instalments is available.

You may continue with an enrolment into this course if you are not eligible for subsidised training, however the full training fee will be applicable. There are conditions to enrolment if you are a Temporary Visa Holder. To discuss your visa status and eligibility to enrol please phone 131 241.

For further information on fees and charges please see [https://www.tafensw.edu.au/get-started-at-tafe-nsw/fees-information](https://www.tafensw.edu.au/get-started-at-tafe-nsw/fees-information)

Please ensure you also read and understand the associated fee policies and conditions related to withdrawal from a course, applying for a refund of fees, applying for a deferral to your studies and if you are behind in payment of instalments.
When enrolling under a Smart and Skilled entitlement and where you are eligible for 100% credit from previous studies, your student fee contribution will be zero. However, you will be required to pay an administration fee for the production of your testamur.

For full details on TAFE NSW fees and money matters please visit our website: oten.tafensw.edu.au/fees

I would like to talk to someone before I make an enquiry

Please contact TAFE Digital Customer Service on 131 601.

We are committed to enhancing all students' prospects to reach their potential and achieve a positive future. We recognise that for some students additional support services are fundamental to ensure success. We have the following expert support services available which you may access by calling (02) 9715 8446 or 1300 655 993 to make an appointment: Counselling and Career Development, Disability, Aboriginal, Multicultural, Outreach, Adult Basic Education and Open Learning Centre Support Services.

Need help deciding?

Our free online career and study planning tool can help.

You will receive a personalised career and study profile based on your responses. If you would like to discuss your results in person, please contact our Counselling and Career Development Unit by calling 1300 655 993 or 02 9715 8446. To get started click the link below: www.careervoyage.com.au/oten

Unique Student Identifier (USI)

From 1 January 2015, all students participating in Nationally Recognised Training in Australia will need to have a Unique Student Identifier, or USI.

This includes students completing an apprenticeship, skill set, certificate or diploma course.

A USI gives you access to your online USI account and will contain all of your nationally recognised training records and results from 1 January 2015 onwards. Your results will be available in your USI account in 2016.

When applying for a job or enrolling in further study, you will often need to provide your training records and results. One of the main benefits of the USI is that you will have easy access to your training records and results throughout your life.

How to get a USI

It is free and easy for you to create your own USI online at usi.gov.au. Your local Customer Service office can also provide further information and assistance. If you already have your USI you can enrol with TAFE NSW.
How do I make an enquiry?
Please click on the Enquire Now button and one of our staff will contact you regarding this course.

Make an enquiry now (click below)
oten.tafensw.edu.au/mdwymq

Current as at 30/9/2019