Statement of Attainment in Medical Terminology

TAFE NSW Course Number: 900-81256V01 (20OTE-001)
Nominal Hours: 50

Course description
This course is suitable for those working in various medical administration contexts. Individuals may exercise discretion and judgement using appropriate knowledge to provide technical advice and support to a team. Learners may have industry experience at level II or the equivalent skill set. Learners in an administration role who wish to seek a career pathway into a medical administration position may undertake this course to seek career advancement.

We highly recommend you complete a personalised career and study profile to confirm this course is right for you, you will find the Career Voyage link below.

Other information
**INFORMATION SESSIONS**

There are no information sessions currently scheduled for this course.

**STUDY COMMITMENT**

This is an online course. You will need to complete approximately 3 hours of online study, over a week, for your enrolment duration of 26 weeks. You can increase the hours of online study per week to complete the course sooner.

You can also expect to complete approximately hours of additional study each week outside of class hours, including independent study, research, practice and assignments.

To ensure you leave us with the most up to date qualification...

If during or after your enrolment, the course in which you are enrolled is updated in line with national industry standards, the Institute reserves the right to transition you into an alternate course. If this becomes necessary, the Institute will advise you of the change and the arrangements which will be available for you to complete your alternate course.

What are the entry requirements? (including Recognition of Prior Learning)
There are no entry requirements for this course.

**Are there any additional local entry requirements?**

A number of courses may require prospective students to provide additional information such as documentation, an expression of interest, evidence that you are already employed as an apprentice, or preferred prior study (or equivalent).

To successfully complete this course, TAFE Digital recommends that you have access to a computer and reliable Internet access.

Credit (or recognition) for modules/units may be granted based on previous learning, studies, work and/or life experiences. For more information on Credit visit the [Credit Pathways](https://www.tafensw.edu.au/digital/getting-started/credit-pathways) page on TAFE Digital website.

**Please note:** Some industries have their own legislative or licensing requirements. TAFE NSW recognition does not apply to these.

**Under 17 and wanting to leave school?**

If you are under 17 and want to leave school, your options have been affected by a recent change in NSW law. From January 2010 you must complete Year 10 and then continue in either full-time education, training, paid employment or a combination of these options until you’re at least 17 years of age. More information about options for school students under 17 is available from our website: [oten.tafensw.edu.au/under17](http://oten.tafensw.edu.au/under17)

**What further study is available once I finish this course?**

Medical Receptionists.

**Pathway to university or higher education**

Thinking of studying next year? Not sure if you should go to TAFE or uni? Let us help you decide. At TAFE NSW we offer you the flexibility to fast-forward your career with Pathways.

Choosing to study at TAFE before going on to uni can see you graduating and entering a competitive workforce sooner — and not with one, but two, nationally recognised qualifications! For more information visit [oten.tafensw.edu.au/uni](http://oten.tafensw.edu.au/uni)

**What units will I study?**

BSBMED301 – Interpret and apply medical terminology appropriately

The above list includes units being offered by TAFE Digital. If licensing in another state other than NSW is required, please check requirements with the relevant state.

**How much is the course?**

Course cost: $470
This training is not subsidised by Government funding. There are no fee exemptions, concessions or subsidies available for this course.

Payment of course fee must be made PRIOR to commencement of learning activity.

**I would like to talk to someone before I enrol**

Please contact TAFE Digital Customer Service on 131 601.

We are committed to enhancing all students' prospects to reach their potential and achieve a positive future. We recognise that for some students additional support services are fundamental to ensure success. We have the following expert support services available which you may access by calling (02) 9715 8446 or 1300 655 993 to make an appointment: Counselling and Career Development, Disability, Aboriginal, Multicultural, Outreach, Adult Basic Education and Open Learning Centre Support Services.

**Need help deciding?**

Our free online career and study planning tool can help.

You will receive a personalised career and study profile based on your responses. If you would like to discuss your results in person, please contact our Counselling and Career Development Unit by calling 1300 655 993 or 02 9715 8446. To get started click the link below:


**Concessions**

No Concessions are available on WSI PLUS courses.

**Refunds and Cancellations**

Refund and cancellation conditions vary depending on the course you are enrolled in. For full details on refunds and cancellations please see our website: [oten.tafensw.edu.au/refunds](http://oten.tafensw.edu.au/refunds)

**About WSI PLUS Courses**

WSI Plus courses are run on a commercial basis and are specially designed to meet your immediate training needs. They are competitively priced to ensure that you get top quality training for a reasonable investment.

**Unique Student Identifier (USI)**

From 1 January 2015, all students participating in Nationally Recognised Training in Australia will need to have a Unique Student Identifier, or USI.

This includes students completing an apprenticeship, skill set, certificate or diploma course.

A USI gives you access to your online USI account and will contain all of your nationally recognised training records and results from 1 January 2015 onwards. Your results will be available in your USI account in 2016.
When applying for a job or enrolling in further study, you will often need to provide your training records and results. One of the main benefits of the USI is that you will have easy access to your training records and results throughout your life.

**How to get a USI**

It is free and easy for you to create your own USI online at [usi.gov.au](http://usi.gov.au). Your local Customer Service office can also provide further information and assistance. If you already have your USI you can enrol with TAFE NSW.

**How do I enrol?**

Enrolling with us is easy, though the exact process does depend on your course and any prerequisites that go with it. Be sure to read all course information carefully to make sure it is the right qualification, location and study type for you. Enrol and pay online via our secure payment gateway to secure your place. As you progress through the enrolment process you will be prompted to provide additional information.

For further information or assistance, call 131 601.

**Enrol now (click below)**


*Current as at 17/12/2019*